Flow chart to show process when a parent has a concern about their child

SEND coffee mornings
Parental support and advice group.

Initial concerns
Discussion with teacher

WAVE 1

Improvement

No improvement

Action Plan (advice/ideas to try)

(child maybe put on the 'Watch List')

Discussion with teacher, SENCo (Special Educational Needs Co-ordinator) maybe involved too.

ASSESS/PLAN/DO/REVIEW (APDR)

No improvement

WAVE 2

Improvement

Child part of additional booster group and/or further adjustments made in class.
APDR

Improvement

No improvement

WAVE 3

Further investigations into identifying issues/needs

This may involve (further) observations, assessments, discussions. The SENCo will be involved and in contact with parents.

Child maybe placed on to SEND register 'SEN Support' with parental consent if SEN (Special Educational Needs) identified. IEP (Individual Education Plan) written — parents involved in process. This will involve provision which is 'additional to and different' from others (usually some 1:1 support).

APDR

More than one IEP may be needed before child is taken off SEN register. Termly reviews.

Improvement

No improvement

Referral to outside agencies for advice / further assessment may be needed (with parental consent). Raised at consultation meeting (with other professionals). Outside agencies may include: Educational Psychologist; Learning Support Service; Occupational Therapist; Physiotherapy; Speech and Language Therapist; Mental Health Practitioner; Physical Impairment Medical Support Team, Autism & Communication Team; Hearing/ Visual Support Services etc. Still have IEP (with agencies recommendations).

APDR

Improvement

No improvement

EHCP (Educational Health Care Plan)

Very complex needs. Education, Health, Social Care and Local Authority agencies to work together to meet the needs of these child.
APDR

Additional funding may be required for complex high level of needs — i.e. high level of 1:1, individualised curriculum to enable the child to access the curriculum, provision requires significant additional cost to school. Additional funding can only be accessed through a EHCP.